

ONTARIO DEPARTMENT OF EDUCATION

Special Departmental Grants

PUBLIC AND SEPARATE SCHOOLS

1941



ONTARIO

ISSUED BY AUTHORITY OF
THE MINISTER OF EDUCATION

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SPECIAL DEPARTMENTAL GRANTS

FIFTH FORMS

COUNTIES AND DISTRICTS

Establishment

1.—A Board which maintains a Fifth Form in accordance with the following regulations shall be entitled to its share in the special Legislative Grant to Fifth Forms in addition to its share in the General and the other Special Legislative Grants to Public and Separate Schools:

(1) No grant shall be paid to a Fifth Form located in an urban municipality which maintains a High or a Continuation School.

(2) The subjects of study shall be those prescribed for Form V in the Course of Study for Public and Separate Schools.

(3) (a) There shall be at least an average daily attendance of two pupils who have been admitted in accordance with the provisions for admission to the High Schools.

(b) Pupils who are competent to take up the work may also be admitted to a Fifth Form on the report of the Principal, approved by the Inspector; but the attendance of such pupils shall not be counted in making up the prescribed average.

Staffs

2.—(1) The teacher shall hold at least a Provincial Second Class certificate.

(2) A teacher who was qualified for a Fifth Form under the Regulations of 1907 shall remain qualified under the same Board for the Fifth Form in which he was then teaching.

(3) Before appointing a teacher, Boards should consult the Inspector in order that all the necessary subjects of study may be adequately provided for.

Equipment

3.—(1) Special Equipment shall have been provided of the following minimum values:

Library, \$80; Scientific apparatus, \$80; Maps and Charts, \$20; Art Models and Supplies, \$20.

(2) The equipment for a Fifth Form shall be for the special needs of such Form and shall be approved from time to time by the Inspector.

(3) (a) Of the foregoing equipment, the minimum value of the Maps and Charts and the Art Models and supplies and at least 25 per cent. of the minimum value of the Library and Scientific Apparatus shall be provided before the Fifth Form may share in the Legislative Grant. Each year after the first year, at least

25 per cent. additional of the minimum value of the Library and Scientific Apparatus shall be provided until the minimum value is reached.

NOTE.—In the case of schools where Fifth Forms are being newly established, the apparatus for Physiography, Botany, Zoology, and Art need not be provided during the first year for such of these subjects as are not being taken during that year.

(b) When, however, the pupils are preparing for examinations prescribed by the Department in Art, Physiology, Botany, Zoology, or Agriculture, such equipment as is needed for the courses therein shall be provided after due notice by the inspector concerned; unless such provision has been made satisfactory to the Inspector, candidates from the school will not be admitted to any of the Departmental examinations concerned.

(4) From year to year, Boards shall expend on equipment such further sums as may be required by the Minister, on the report of the Inspector.

NOTE 1.—At least one locked press or cabinet should be provided to contain the books and the apparatus. The chemicals should be kept in a separate press. For the safekeeping of all the equipment, the Board should hold the principal responsible; and, on a change of principal, it should investigate the condition of the equipment.

NOTE 2.—The special equipment shall be entered under suitable heads in the catalogue separately from the ordinary equipment, which latter shall not be included in computing the grant for the Fifth Form. The catalogue and the invoices of new equipment shall be inspected at each visit by the Inspector concerned. The invoices shall be kept on file at the school. The various items of the equipment shall also be valued by the Inspector as often as may be rendered necessary by the condition of the said items.

NOTE 3.—As the Legislative Grant is paid only upon items of equipment approved by the Inspector, Boards of Trustees should submit for his approval a list of proposed purchases.

COUNTIES

County and Legislative Grants

4.—(1) The yearly Legislative Grant for each Fifth Form in the Organized Counties shall be the total of the sums apportioned on the different bases set forth below in the case of each grade.

(2) Except with the consent of the Minister on the report of the Inspector, all sums received by a Board in any year from the Legislature and the County as a Fifth Form grant shall be expended on the salaries and equipment of said Form alone before the close of the calendar year next following.

(3) A financial statement shall be submitted through the Inspector concerned, by each Board to the Minister of Education, in a form to be provided by the Department, showing the receipts and expenditures on this account, with such additional particulars as the Minister may require.

(4) As a condition of the payment of the Legislative Grant, the Inspector concerned shall certify, in a form to be provided by the Department, that, to the best of his knowledge and belief, the provisions of the Regulations have been fully complied with.

Apportionment of Legislative Grant

5.—For the purpose of apportioning the Legislative Grant, Fifth Forms shall be divided into three grades, as follows:

(1) Grade A, which shall include Fifth Forms in Schools where there is a staff of at least two teachers, the Principal giving instruction to not more than the pupils of Forms Four and Five; and—

(2) Grade B, which shall include Fifth Forms in schools where there is a staff of at least two teachers, the Principal giving instructions to not more than the pupils of Forms Three, Four and Five; and—

(3) Grade C, which shall include the other Fifth Forms which have complied with the minimum requirements set forth in regulations 1, 2, and 3 above.

6.—The Legislative Grants to Fifth Forms shall be apportioned in accordance with the following scheme:

Fixed Grants

(1) For Grades A and B the fixed grant shall be \$20; and for Grade C, \$10.

On the Special Equipment

(2) For each grade the grant on the Special equipment shall be 10 per cent. on the approved value, the maximum value recognized being as follows:

Library, \$200; Scientific Apparatus, \$200; Maps, Charts and Tellurian, \$50; Art Models and supplies, \$50.

NOTE.—In the case of a Fifth Form which has been in successful operation under the present regulations, but which, owing to unavoidable causes, the Board has been unable to maintain in any one year, the percentage on the value of the equipment may be paid for that year by the Minister, on the recommendation of the Inspector concerned.

On Salaries

(3) (a) In the case of Grade A, the Legislative Grant on Salaries shall be apportioned on the following basis:

For Rural Schools.

Ten per cent. of the excess of the Principal's salary over \$300 in addition to the general and special Legislative Grants to rural Public and Separate Schools. Maximum Grant, \$30.

For Urban Schools.

Thirty per cent. of the excess of the Principal's salary over \$400. Maximum Grant, \$60.

For both Urban and Rural Schools.

Twenty-five per cent. of the excess of the Principal's salary over \$600. Maximum Grant, \$60.

(b) In the case of Grades B and C, the Legislative Grant on Salaries shall be apportioned on the following basis:

For Rural Schools.

Five per cent. of the excess of the Principal's salary over \$300 in addition to the general and special Legislative Grants to rural Public and Separate Schools. Maximum Grant, \$15.

For Urban Schools.

Twenty-five per cent. of the excess of the Principal's salary over \$400. Maximum Grant, \$50.

For both Urban and Rural Schools.

Twenty-five per cent. of the excess of the Principal's salary over \$600. Maximum Grant, \$30.

On the Teacher's Certificates

(4) (a) In addition to the Legislative Grant to rural Public and Separate Schools on the grade of the Teacher's certificate, \$25 shall be paid if the Principal holds a permanent Provincial First Class certificate, or if he holds in addition to a permanent Provincial Second Class certificate a degree in Arts from a British University, approved by the Minister.

(b) When the Principal has taught during the preceding year with the certificate specified (a) above for less than the year but for at least a term, half of the above grant shall be paid in each case.

(c) The status and the competency of the teacher shall in each case be attested by the Inspector.

DISTRICTS**Legislative Grants**

7.—The yearly apportionment of the Legislative Grant for each Fifth Form in the Districts and in the Provisional Counties on the basis set forth above, shall be twice the total of the sums apportioned on the same basis for a Fifth Form in the Counties.

ART

8.—On the report of an Inspector designated for the purpose by the Minister, that the supervision, accommodations, equipment, organization, teaching, and the pupils' work are satisfactory, the Legislative Grant for Art will be apportioned to Boards of Trustees and paid by him as follows:

Urban Boards

(1) (a) An annual grant of \$30 to the Board of an urban municipality that employs a teacher holding an Art Supervisor's certificate obtained on a Departmental examination therefor, and whose whole time is given to the work of supervising or teaching Art in the schools of that urban municipality provided that the Board shall spend before the close of the current school year at least \$30 in the purchase of Art supplies and equipment approved by the Inspector.

(b) If the teacher holding an Art Supervisor's certificate and employed by a Board in an urban municipality holds also the diploma of A.O.C.A. from the Ontario College of Art, an additional grant of \$30 will be made provided that an additional amount of \$30 shall be spent before the close of the current school year in the purchase of Art supplies and equipment approved by the Inspector.

(2) An annual grant of \$20 to the Board of an urban municipality with a population not exceeding 50,000 that employs a teacher holding a certificate in Elementary Art obtained on a Departmental examination therefor, and who has general charge of the Art work in the schools of not fewer than four classrooms in the aggregate, as prescribed in the syllabus of courses provided that the Board shall spend before the close of the current school year not less than \$20 in the purchase of Art supplies and equipment approved by the Inspector.

Rural Boards

(3) An annual grant of \$30 to the Board of a rural municipality that employs a teacher holding an Art Supervisor's certificate obtained on a Departmental examination therefor, and whose whole time is given to the work of supervising or teaching Art in a graded rural school or group of rural schools provided that the Board shall spend before the close of the current school year at least \$30 in the purchase of Art supplies and equipment approved by the Inspector.

(4) An annual grant of \$20 to a Board of Trustees of a rural school or group of rural schools with not less than four classrooms in the aggregate, that employs a teacher holding a certificate in Elementary Art obtained on a Departmental examination therefor, who has general charge of the Art work in the School or group of schools provided that the Board shall spend before the close of the current school year not less than \$20 in the purchase of Art supplies and equipment approved by the Inspector.

MUSIC

SPECIAL GRANTS FOR THE TEACHING OF MUSIC IN ELEMENTARY SCHOOLS AND IN GRADE C CONTINUATION SCHOOLS

Effective September 1, 1940

9.—Special legislative grants for the teaching of Music in Public and Separate schools and in Grade C Continuation schools will be apportioned and paid to boards, as set forth below, and where the following conditions are met:

GENERAL CONDITIONS

(1) The grants for the teaching of Music shall be for the work in Music done during the preceding school year, September to June. Proportionate grants will be given in the case of schools introducing Music for the first time at any time during the school year.

(2) The Inspector shall report on a form provided by the Department of Education that the supervision, accommodations, equipment, organization, teaching and pupils' proficiency in Music are satisfactory. In addition to the regular Supervisor's lesson, provision should be made in the time-table for a period of daily drill in Music by the regular classroom teacher.

(3) No special grant for the teaching of Music will be paid to any board unless the teacher or supervisor of the subject in the school or schools is properly qualified and has fulfilled the requirements for the teaching of Music.

(4) No special grant for the teaching of Music will be paid to the teacher.

In Cities Having a Population of 50,000 or Over

The following grants will be paid to the board for each qualified teacher of Music giving full time (20 hours or more) to the work in Music, provided the board has spent during the current school year for Music equipment at least double the amount of the grant being applied for.

- | | |
|--|---------|
| (a) For the holder of a Supervisor's certificate..... | \$40.00 |
| (b) For the holder of an Intermediate certificate..... | 30.00 |

In Urban Municipalities Having a Population of Less Than 50,000 But Not Less Than 1,000

Where the teacher or supervisor of Music devotes less than full time (20 hours or more per week) to the work in Music, he should give an average of at least one-half hour per classroom per week, during regular school hours, to the teaching and supervision of the work in Music.

In any school that wishes to qualify for the special grant for the teaching of Music, the teacher of Music must have general charge of the work in the subject throughout the school, i.e., he must teach or supervise the work done in Music in all the regular classes of the school. No grant will be recommended unless the teacher teaches or supervises Music in four or more classrooms.

If there is more than one qualified teacher on the staff, the work in Music may be divided among the various teachers, but one teacher must have general charge throughout the school in order for the school to qualify for the grant. Where the teacher or supervisor of Music does not teach all the work in Music himself, he must give adequate supervision to those classes which he does not teach, i.e., he is expected to spend a short time regularly in every classroom which he supervises, *during the class period*, so that he may see that the work in Music is being carried on properly by the assisting teacher and that the pupils are making satisfactory progress.

In urban municipalities having a population of less than 50,000 but not less than 1,000, the board will be paid a grant of one-half the cost of any Music equipment bought during the current school year, subject to the following conditions:

- (a) For each holder of a Supervisor's or an Intermediate certificate in Music, employed by the board and giving not less than 12 hours per week to the work in Music, maximum grant \$40.00;

(b) For each teacher of Music holding an Elementary (or higher) certificate in Music and giving less than full time in at least four classrooms, maximum grant \$20.00.

**In Urban Municipalities Having a Population of
Less Than 1,000 and in Rural Schools**

The teacher of Music in an urban municipality having a population of less than 1,000, in a graded rural school, or group of rural schools, shall hold an Intermediate (or higher) certificate in Vocal Music and shall have general charge of the work in the subject throughout the school, i.e., he must give an average of at least one-half hour per classroom per week to the teaching or supervising of the work done in Music in all the regular classes of the school. No grant will be recommended unless the teacher teaches or supervises Music in three or more classrooms.

NOTE.—An Elementary certificate may be accepted on condition that the holder completes the requirements for a higher certificate at the earliest opportunity.

Where the above requirements are met, the board will be paid a grant equal to one-half of the amount spent by the board for Music equipment and for the salary of the Music teacher (other than a teacher on the regular staff) during the current school year, the maximum grant to any one board being \$80.00.

In the case of township school areas, the maximum grant for each school section joining the area will be \$80.00.

NOTE.—If Music is taught in the school by one of the teachers on the regular staff, no grant will be paid to the board on the salary of the teacher, but a grant will be paid equal to one-half the cost of any Music equipment bought during the current school year up to a maximum grant of \$80.00.

AGRICULTURE

10.—(1) (a) To the Board that provides satisfactorily throughout the year, instruction in the prescribed courses in Agriculture for Grades VII, VIII, IX or X, as reported by the Public or Separate School Inspector and approved by the Departmental Inspector of Agricultural Classes, the Minister will pay special grants as hereinafter set forth.

(b) In addition to instruction in the *prescribed topics* of the course or courses taught in the classroom and completion of requirements regarding pupils' records, teacher's report, and trustees' statement, the teacher must conduct satisfactorily to the Public or Separate School Inspector at least four practical activities selected from the following:

(i) Care of the school grounds while school is in session; well kept lawn, rubbish cleared away, weeds prevented from going to seed.

(ii) A school garden, minimum area 6 sq. rods, except when a smaller area is approved by the Inspector because of small enrolment. One half the garden area must be planted with vegetables and grain or other farm crops.

(iii) Planting and caring for flower beds of annual or perennial flowers (including bulbs), shrubbery and trees.

(iv) Planting bulbs in the fall for indoor bloom.

(v) A home garden programme supervised by the teacher with inspection by the teacher at least once during the year.

(vi) Participation in School Fair activities by pupils and teacher.

(vii) Starting early vegetables and annual or perennial flowers in flats or shallow boxes in the classroom or in a hotbed.

(viii) Outline and supervise home project activities of a nature suited to the locality. Collections of weeds, insects, grains, plant diseases and leaves may be included.

(ix) Hatching chicks in an incubator at the school and caring for some of the chicks at school before distributing them to pupils.

(2) (a) Schools intending to undertake the work for the *first time*, at the beginning of the school year, and thus qualify for grants, must notify the Public or Separate School Inspector within two weeks after commencement of the work. The work may be begun in September or January. The Inspector shall include in the annual report for each school, a statement of the date on which the work was begun.

(b) Should an itinerant teacher be engaged by a Board or Boards to teach in several schools, the Inspector shall notify the Department. Regulations concerning grants as hereinafter detailed shall apply.

(3) The time allotted to the work on the time-table of the school shall be definitely stated and shall be at least two half hours per week of student time as defined in the course of study for Grade VII and (or) VIII. When work of Grade IX and (or) X is taken the student time allotted shall be a minimum of 120 minutes per week and in both cases the prescribed course of studies must be followed.

(4) (a) The teachers shall keep a record as indicated on the special form provided by the Department, of the work carried on in the garden and the instruction given in the school. These records shall be inspected by the Public or Separate School Inspector on his visits to the school, and shall be forwarded by the teacher as a report to the Minister through the aforesaid Inspector. No grants will be paid to Boards unless this report is sent in.

(b) The pupils shall keep records systematically in special agricultural notebooks or garden journals of the instruction given and the practical work carried on in their school and home gardens. These records shall be submitted for the approval of the Inspector.

(5) The accounts for the work in Agriculture shall be kept separately from the general school expenditure, and a financial statement shall be submitted, including *an itemized list of all expenditures* on which a grant is claimed, on the special form provided by the Department, by the Secretary to the Minister through the Public or Separate School Inspector at the end of the school year in June. The totals of the receipts and expenditures shall, however, also be included in the General Financial Statement of the Board to the Department of Education. No grants will be paid to a school until these reports are received.

(6) These grants shall be apportioned for the school year and reports shall be required from both teachers and Boards at the close of the term in June. These reports endorsed by the teacher are to be transmitted to the Department of Education through the local Inspector on or before July 10th.

(7) The grants payable to Boards of ungraded schools (schools with one teacher) and graded schools (schools with more than one teacher), with the main requirements for earning these grants, are set forth in the following:

Rural and Urban Ungraded Schools

(a) To the Board for Grades VII and VIII as one class.

(i) An annual grant of \$6.00 when the expenditure under (ii) below equals or exceeds \$12.00.

(ii) A refund of expenditure for approved equipment, materials and purposes defined in **II** below. Maximum grant in any one year, \$30.00. *An itemized list of expenditures* on which a grant is claimed must be submitted with the annual financial statement. No grant shall be payable when the total expenditure is less than \$1.00.

(b) To the Board for Grades IX and (or) X.

When Agricultural Science is taught in a fifth class the grant as a refund of expenditure may be increased by fifty per cent.

(c) When the teacher holds no certificate in Agriculture, the *annual grant will not be paid*, but a grant as a refund of expenditures up to \$15.00 will be paid on receipt of the annual report and *an itemized list of expenditures*.

(d) When for an interval of one or two years there are no pupils in Grades VII and VIII, grants as detailed above will be paid during the interval to give continuity to the work, on special recommendation of the Public or Separate School Inspector concerned.

Grants for Rural and Urban Graded Schools

(e) To the Board for Grades VII and VIII, when taught by a certificated teacher.

(i) An annual grant of \$5.00 per class or room taught separately up to four classes or rooms in any one school, when the expenditure under (ii) below equals or exceeds twice the grant due under this section.

(ii) A refund of expenditure for approved equipment, material and purposes as defined under **II** below, of \$25.00 per class or room taught separately, not exceeding \$150.00 for any one school. *An itemized list of expenditures* for which a grant is claimed must be submitted with the financial statement for each school. No grant shall be payable when the total expenditure is less than \$1.00.

NOTE.—Not less than fifteen pupils shall be taken as a separate class in any school.

(f) To the board for Grade IX and (or) X when taught by a certificated teacher.

A refund of expenditure for approved equipment, material and purposes for the agricultural topics of the above courses, not exceeding \$50.00 in any one school.

(8) A consolidated school shall be regarded as a rural graded or an ungraded school and grants may be paid under either of the above schemes.

(9) When the work in a graded or ungraded school is commenced in September under a certificated teacher and during the year comes under the charge of a teacher without a certificate the grant to the Board for the whole year will be the one to which it was entitled at the time the work was commenced.

11.—The expenditures for which grants may be claimed shall be those which are made for equipment, materials and other purposes for teaching the topics of the courses in Agriculture of Grades VII and VIII and Agricultural Science of Grades IX and X. Grants will be paid on expenditures for the following:

The purchase of recommended agricultural or horticultural books or for subscriptions to agricultural or horticultural journals for the school library; the purchase of equipment for instruction in the classroom such as, magnifying glasses, apparatus for simple soil studies and other topics given in the course of studies; for rental of additional land for gardens; for preparing, manuring, or fencing of the garden; for over-seeing and caring for the garden through the summer holidays, for the improvement of the school grounds by the planting of trees, shrubs or perennials; for buying tools for use in the garden or in making simple appliances needed in the classroom or garden work; for the provision of seeds, bulbs, labels, garden hose, window boxes, hotbeds, cold frames, grass clippers, lawn mower, etc., for use at the school; for purchase of seeds for home gardens and for materials in preparing exhibits and for other expenses connected with the School Fair, exclusive of transportation and for other purposes approved by the Minister.

12.—If in any year the amount voted by the Legislature of Ontario for any of the services recognized in these Regulations is insufficient to pay the grants in full, the Minister may make a *pro rata* reduction in the case of such grants.

13.—These Regulations shall be effective from September 1st, 1939.

NIGHT SCHOOLS

14.—(1) The Legislative Grant to Boards that maintain Night Schools in accordance with the provisions of Regulation II, page 18, of the General Regulations of the Public and Separate Schools, will be apportioned and paid by the Minister on the total salaries of the staffs as follows:

In cities with populations of 150,000 and over, one-sixth; in other cities, one-third; in towns, one-half; and in villages and rural school sections, two-thirds.

(2) Where two or more rural school boards unite for the purpose of carrying on a night school, the Legislative Grant shall be three-fourths of the total salaries of the staffs engaged. Such night school shall be conducted in the school buildings of one or other of the contracting boards, upon such days of the week in each as the contracting boards may decide.

AUXILIARY CLASSES

15.—The Legislative Grant for Auxiliary Classes will be apportioned annually, for the preceding School Year, on the report of the Inspector of Auxiliary Classes to each School Board responsible for the maintenance of the class, that complies with the Regulations, as follows:

1. In cities of more than 100,000 population a grant of \$100.00 on school-room accommodation for each class. In cities, towns and villages of less than 100,000 population a grant of \$150.00 on school-room accommodation for each class.
2. Fifty per cent. of the excess of each Auxiliary Class Teacher's salary over the usual annual salary paid by the Board to teachers of similar experience in corresponding grades. Maximum grant \$75.00.
3. Full reimbursement grants on the purchase of special approved equipment for the class or classes to be paid twenty per cent. annually over a period of five years. Maximum grant in any one year \$100.00.
4. A maximum grant of \$100.00 for approved training in Gardening, Farming, Household Work, Industrial Work given adolescent pupils in Handicraft Classes under a competent instructor.
5. Fifty per cent. of the cost of transportation of pupils in an Orthopedic Class or Orthopedic Unit. Maximum grant \$40.00 per pupil.
6. In an Opportunity Class with two teachers as in Section VIII, one and one-half times the grants specified in subsections (1), (2) and (3) of Section XI.
7. In a Partial Class where the enrolment is from four to seven, inclusive, the grants shall be one-third and where the enrolment is from eight to twelve, inclusive, two-thirds the grants specified in subsections (1), (2) and (3) of Section XI.
8. In an Opportunity, Sight-saving, Speech, Orthopedic or Home Instruction Unit a reimbursement grant on the purchase of special approved equipment and material. Maximum grant \$10.00.
9. Twenty-five per cent. of the salary paid by the Board to a teacher employed to give instruction to children under sixteen years of age in a Hospital, Sanatorium or Home for Incurable Children which affords accommodation to children domiciled outside the school area within the jurisdiction of the Board. Maximum grant \$250.00.
10. Sixty per cent. of a Home Instruction Teacher's special salary to a maximum rate of \$60.00 per pupil per annum in school areas of less than 10,000 population. Fifty per cent. of a Home Instruction Teacher's salary to a maximum rate of \$500.00 per annum for a full time teacher or \$50.00 per pupil per annum where there are not more than six Home Instruction Units in school areas of less than 100,000 but more than 10,000 population. Twenty-five per cent. of a Home Instruction Teacher's salary to a maximum rate of \$250.00 per annum in school areas of more than 100,000 population.
11. Fifty per cent. of an Oral Class Teacher's salary to a maximum grant of \$750.00 per annum.

12. Fifty per cent. of the salary paid to teachers of academic subjects in an Adult Sanatorium Class to a maximum grant of \$500.00 for each full-time certificated teacher employed.
13. In no case shall special grants be paid on special approved equipment from more than one branch of the Department.
14. In no case shall the grant on excess salary specified in Section XI (2) be paid to teachers of Oral, Hospital, Home Instruction or Sanatorium Classes receiving the special salary grant in Section XI (9) (10) (11) (12).

If in any year the amount voted by the Legislature of Ontario for Auxiliary Classes is insufficient to pay the grant in full, the Minister may make a pro rata reduction.

CONSOLIDATED SCHOOLS

16.—(1) Out of the sums apportioned annually by the Legislature for Consolidated Schools the following grants shall be paid to Boards of said schools complying with the Regulations of the Department of Education:

(a) *A building grant* to be paid on the basis set forth below:

Class I. When the cost of the building and site is less than 10 per cent. of the total equalized assessment of the Consolidated School district, 40 per cent. of cost of building and site up to a maximum grant of \$20,000.

Class II. When the cost of building and site is at least 10 per cent., but less than 20 per cent. of the total equalized assessment of the Consolidated School district, 45 per cent. of the cost of building and site up to a maximum grant of \$22,500.

Class III. When the cost of the building and site is 20 per cent. or more of the total equalized assessment of the Consolidated School district, 50 per cent. of the cost of building and site to a maximum grant of \$25,000.

NOTE 1.—All building contracts must be submitted for the approval of the Minister.

NOTE 2.—A proportion of the grants under (1) (a), the amount to be determined by the Minister may be paid during the progress of the construction of the building upon progress certificates furnished the Minister and approved by him.

(b) *Grants on Transportation of Pupils.*

NOTE.—All transportation contracts must be submitted for the approval of the Minister.

(i) Class I. When the contract cost of transportation is less than 5 mills on the equalized assessment of the Consolidated School district, 30 per cent. of contract cost.

Class II. When the contract cost of transportation is at least 5 mills but less than 10 mills on the equalized assessment of the Consolidated School district, 37½ per cent. of contract cost.

Class III. When the contract cost of transportation is 10 mills or over on the equalized assessment of the Consolidated School district, 45 per cent. of contract cost.

(ii) In the Districts and unorganized Counties, the grants shall be 60 per cent. of the contract cost of transportation.

(iii) As part of the transportation grant, a portion of the insurance premium will be paid corresponding to the Classes named above.

NOTE.—It is necessary that a school bus be licensed under the Public Vehicle Act. Application for such license should be made to the Motor Vehicles Branch, Department of Highways accompanied by documentary evidence of public necessity and convenience, preferably in form of letters from school trustees or from parents of children being transported.

Insurance for public liability and property damage and passenger liability is, however, required. The minimum limits of insurance policies are set out hereunder.

Seating Capacity	Passenger Insurance	Public Liability & Property Damage Insurance
8 or less	\$ 5,000.00 for 1 person 15,000.00 for 1 accident	\$ 5,000.00 for 1 person 10,000.00 for 1 accident 1,000.00 P.D.
9 to 12	5,000.00 for 1 person 20,000.00 for 1 accident	"
13 to 21	5,000.00 for 1 person 30,000.00 for 1 accident	"
22 to 29	5,000.00 for 1 person 40,000.00 for 1 accident	"
More than 29	5,000.00 for 1 person 50,000.00 for 1 accident	"

Where the vehicle is *confined to the conveyance of scholars*, no charge is made for applications and no mileage tax is charged by the Department.

Copies of The Public Vehicle Act and Regulations may be secured by addressing a letter to the Department of Highways, Parliament Buildings, Toronto.

(c) *An annual fixed grant* on salaries of \$100.00 for each full-time teacher in a Consolidated School whose annual salary is at least \$600.00.

(d) *An equipment grant* for providing the special equipment for Consolidated Schools prescribed under Sections 15 and 16 of the Regulations for Consolidated Schools, apportioned and paid by the Minister as follows: For the first year, 40 per cent. of the value of such equipment to a maximum grant of \$400.00 and, for each of the three years following, 20 per cent. to a total maximum grant of \$200.00 for each year.

(e) *Initial equipment grants* of (i) 25 per cent. of the value of the approved equipment not included in (d) above such grant not to exceed a maximum of \$200.00; and (ii) 25 per cent. of the cost of the conveyances purchased by the Board for the transportation of the pupils, such grant not to exceed a maximum of \$1,000.

(2) Out of the sums appropriated by the Legislature for Public Schools, the Boards of Consolidated Schools that comply with the regulations of the Department of Education shall be paid annually all the grants specified in Instructions to School Inspectors, No. 12, and in the Regulations governing Public and Separate Schools, on the same basis and conditions as set forth for rural Public Schools.

(3) The Boards of Consolidated Schools shall share, on the same basis and conditions as set forth for rural Public and Separate Schools, in the apportionment of the Special Legislative grant voted for the purpose of encouraging rural school trustees to pay adequate salaries to their respective teachers.

(4) Where a Continuation School is established in connection with a Consolidated School, such Continuation School shall be entitled to Legislative and County grants apportioned on the basis and paid on the same conditions as provided for in the Act and Regulations governing Continuation Schools.

THE TRANSPORTATION OF PUPILS TO SECONDARY SCHOOLS

17.—Section 95 of The Public Schools Act reads as follows:—

- (1) The board of a section or municipality may provide for the transportation of pupils residing in the section or municipality, as the case may be, to and from a continuation, high or vocational school situate elsewhere which such pupils have the right by law to attend, and for the purpose may co-operate with any other board.
- (2) The cost of providing transportation under section 94 or this section shall be an expense to be included in the estimates for the current year.

The Department of Education will give legislative grants to two or more boards of trustees which enter into an agreement to offer transportation to a secondary school to pupils who are residents of the school sections under the control of such boards, under the following conditions:—

1. Grants will be payable only to a rural public or separate school board, or to a public or separate school board of an urban centre in which there is no secondary school and where the population is less than 1,000.
2. The legislative grant will be paid only on the certified report of the Public or Separate School Inspector, as the case may be.
3. The report for payment of the grant shall show the number of days transportation was used, giving the commencement date and the terminating date.
4. The report shall show the average number of pupils transported per school day and the number of pupils for whom provision is made.
5. The initial agreement shall indicate the distance from the starting point to the school which the pupils attend and in no case will a contract be approved if the one-way distance exceeds twenty miles.

6. Before a grant is paid a statement of account by the contractor or other person operating the conveyance shall be on file. There shall also be a certificate of satisfactory performance, with respect to the contract, signed by the teacher or trustee or an officer of the school board which is a party to the contract.
7. The report shall indicate the kind of conveyance used, e.g. bus, private car, etc. The vehicle used shall meet the requirements of the Department of Highways in regard to insurance, regulations, etc.
8. The grant payable for the school year 1941-1942, will be 50% of the net cost of transportation after deducting any fees charged parents. The Departmental grant in behalf of transportation will be paid twice during the year, in January for the period September to December inclusive, and in July for the period January to June inclusive. Insurance costs will be regarded as part of the net transportation cost when calculating the grants.
9. The Department will issue report forms to the inspectors on which the certified statements with respect to net cost of transportation to each school section or urban board may be entered.
10. The pamphlet entitled "Regulations Respecting the Licensing of Public Vehicles," as issued by the Motor Vehicles Branch of the Department of Highways, Toronto, should be thoroughly understood by each party involved in these transportation contracts.

MEDICAL AND DENTAL INSPECTION

18.—All grants to School Boards, provided under the Regulations for Medical and Dental Inspection, for services therein mentioned, shall be apportioned and allotted by the Department of Education, upon the recommendation of the Department of Health for the Province.

Grants from the Department of Education

19.—(1) An annual grant of \$10.00 per classroom to every rural School Board, where the Trustees have undertaken the engagement of a School Nurse who devotes her whole time to this work, either acting in conjunction with a number of other rural Boards or with the Board of the town or village adjoining.

(2) An annual grant of \$10.00 per classroom in a town or village, when the School Board of such town or village has entered into an agreement with a number of rural School Boards for the purpose of employing a School Nurse, who shall devote her whole time to the work.

(3) An annual grant of \$5.00 per classroom in a town or village where the School Nurse who devotes her whole time to the work has been appointed under the regulations of this Department.

(4) An annual grant of \$3.00 per classroom in a city of less than 200,000 population where a system of School Medical Inspection, approved by the Minister, is carried on.

N.B.—The grants above are available only to school boards where the health service was in effect previous to July 1, 1924.

Kindergartens

20.—Special grants to Kindergartens and Kindergarten-Primary Classes are distributed on the basis of the teachers' certificates in accordance with the following Regulations:

(1) If the teacher teaches each day throughout the school year half a day in a Kindergarten or Kindergarten-Primary Class, the grant for her certificate shall be that apportioned below; and—

(2) If the teacher teaches also the other half day in a Kindergarten or Kindergarten-Primary Class, the grant for her certificate shall be twice that apportioned below.

IN CITIES WITH A POPULATION OF 150,000 OR OVER

Kindergarten Director's or Permanent Kindergarten-Primary Certificate	\$10.00
Primary School Specialist Certificate	10.00
Interim Kindergarten-Primary Certificate	8.00

IN OTHER CITIES

Kindergarten Director's or Permanent Kindergarten-Primary Certificate	\$15.00
Primary School Specialist Certificate	15.00
Interim Kindergarten-Primary Certificate	12.00

IN TOWNS

Kindergarten Director's or Permanent Kindergarten-Primary Certificate	\$20.00
Primary School Specialist Certificate	20.00
Interim Kindergarten-Primary Certificate	16.00

IN VILLAGES AND RURAL SCHOOL SECTIONS

Kindergarten Director's or Permanent Kindergarten-Primary Certificate	\$30.00
Primary School Specialist Certificate	30.00
Interim Kindergarten-Primary Certificate	24.00

Contingency of Grants by Ontario Department of Education

21.—If in any year the amount voted by the Legislature of Ontario for any of the services recognized in Regulations 1-20 above is insufficient to pay the grants in full, the Minister may make a *pro rata* reduction in the case of such grants.

NOTE.—For information respecting grants for Manual Training and Home Economics, see the Regulations for Manual Training and Home Economics, in Public and Separate Schools.